

ATIPPA, 2015 Form Privacy Complaint

A person may use this form to file a privacy complaint concerning their personal information. Section 73(1) of the **Access to Information and Protection of Privacy Act, 2015** (ATIPPA, 2015) states:

Where an individual believes on reasonable grounds that his or her personal information has been collected, used or disclosed by a public body in contravention of this Act, he or she may file a privacy complaint with the commissioner.

A person may use this form to file a privacy complaint concerning another person's personal information with that other person's consent. Section 73(2) of ATIPPA, 2015 states:

Where a person believes on reasonable grounds that personal information has been collected, used or disclosed by a public body in contravention of this Act, he or she may file a privacy complaint with the commissioner on behalf of an individual or group of individuals, where that individual or those individuals have given consent to the filing of the privacy complaint.

You can complete and send this form to commissioner@oipc.nl.ca. You can also send your complaint by mail to the Office of the Information and Privacy Commissioner, PO Box 13004, Station A, St. John's, NL A1B 3V8, or by fax to 709-729-6500.

The Office of the Information and Privacy Commissioner (OIPC) will send a copy of this form to the public body. In order to conduct our investigation, it may be necessary for OIPC to access and review your personal information. If you have any questions or concerns, please contact OIPC at 709-729-6309 or toll free at 1-877-729-6309.

Date of Privacy Complaint: _____

I am making this complaint on behalf of: myself another person

If you are making this complaint on behalf of "another person," please provide supporting documents authorizing you to act on their behalf.



Section 1: Your Information	
Name	
Organization (if applicable)	
Mailing Address Please provide your <u>complete</u> mailing address.	
Phone Number	
Email	

Section 2: Public Body Information	
Public Body Name	
Date of Privacy Incident	

Please attach a copy of any correspondence you received from the public body that relates to this privacy complaint.

- I have attached correspondence I received from the public body; or
- I am not attaching any correspondence.

Section 3: Reason for Complaint (check all that apply)
<input type="checkbox"/> The public body has improperly collected my personal information.
<input type="checkbox"/> The public body has improperly used my personal information.
<input type="checkbox"/> The public body has improperly disclosed my personal information.
<input type="checkbox"/> The public body has improperly disposed of my personal information.
<input type="checkbox"/> The public body did not make sure my personal information was accurate and complete .
<input type="checkbox"/> The public body did not adequately protect my personal information.



Section 4: Details of Your Complaint

Section 5: Resolution or Remedy You Are Seeking

